



**DUBAI  
BRITISH  
SCHOOL**  
EMIRATES HILLS

## Terms and conditions and other details

- 1) The re-registration fee is part of the tuition fee, and therefore not an additional expense.
- 2) Students will not be admitted to classes and their name will not appear on class lists until Term 1 fees of the 2024/2025 Academic Year are paid in full.
- 3) Payments can be made by cash, cheque, credit card or bank transfer:
  - a) All cheques to be made payable to "Dubai British School".
  - b) Any returned cheque will incur an administrative fee of AED 500 + VAT.
  - c) Post-dated cheques can be submitted for Term 1, Term 2 and Term 3 at any time in advance of the due date.
  - d) Wire Transfer Details

*Account Name:* Dubai British School

*Bank name & account number:* EMIRATES ISLAMIC BANK / 350-7623323-509

*Branch / Address:* Main Branch/ Deira, Dubai

*IBAN No.:* AE870340003507623323509

*Swift Code:* MEBLAEAD

- 4) Tuition fees should be paid net of any bank charges, and hence in case of bank transfers the corresponding or any other bank charges are the responsibility of the remitter. Please ensure all relevant information is included in the transfer form, i.e. Student name, Student ID, Year Group, Invoice number, and a copy of the bank transfer advice should be sent by email to [accounts@dubaibritishschool.ae](mailto:accounts@dubaibritishschool.ae).

- 5) The Re-registration deposit (AED2,000 per student) payment window opens on the 10th of April 2024 until 3rd May 2024 (as per the KHDA guidelines).

- 6) School places for Academic year 2024/25 will only be confirmed once the re-registration fee payment is processed and all previous outstanding fees, including Term 3 (due by 1st March 2024), are cleared with the Finance Office. Re-registration fee payments will only be accepted once term 3 fees have been cleared in full.

7) The re-registration deposit will not be refunded unless there are extenuating circumstances. These circumstances include, but are not limited to, evidence of family/student relocation to another country/emirate or any other unforeseen circumstances. In such cases the Admissions Team should be informed before 31<sup>st</sup> July 2024.